



Thank you for your interest in applying for a grant from the Adtalem Global Education Foundation, Adtalem Global Education's private foundation organized for charitable, educational and research purposes. Grants will be considered if they support the key Foundation priorities of strengthening the pipeline to careers in the healthcare industry and related fields; increasing access to quality educational opportunities, with focus on access to higher education; addressing healthcare disparities; and promoting economic growth through skills-based workforce development in the healthcare industry and related fields.

All potential partners must hold an introductory due diligence call with a Director or Officer of the Foundation prior to submitting a grant application. Unsolicited proposals will be discouraged. Please contact info@adtalemfoundation.org to schedule. Once the call has taken place and mutual alignment with funding priorities has been established, your organization is welcome to complete this cover letter and send to info@adtalemfoundation.org along with the additional documentation listed below. For further information regarding guidelines and restrictions, please review the Adtalem Global Education Foundation guidelines.

NAME OF ORGANIZATION: _____

MAILING ADDRESS: _____

SUITE: _____

CITY: _____

STATE: _____

ZIP: _____

WEBSITE: _____

CONTACT NAME: _____

PHONE NUMBER: _____

EMAIL: _____

ADDITIONAL STATES AND COUNTRIES OF OPERATION: _____

REQUESTED GRANT AMOUNT: _____

Along with this cover letter, please attach a short narrative (**maximum 5 pages**) describing your organization, including the following:

- Organization's mission and purpose
- Description of the specific program for which funding is being requested
- Explanation of how the program aligns with one or more of the Foundation's Areas of Focus
- Detailed financial sustainability plan for the program
- Programmatic and organizational goals and metrics
- Details on how this proposed grant will help the organization achieve its goals and impact the community
- Opportunities for Adtalem colleague, faculty and/or student engagement to further impact from the program
- For organizations seeking repeat funding, please include results associated with previously provided support

In addition, please include the following supplemental materials:

- Budgets for both the full organization (consolidated) and the specific program for which funding is being requested (itemized)
- Proof of 501(c)(3) tax status
- Form W9
- Most recent IRS Annual Form 990
- Any additional documentation, such as brochures and third-party testimonials, as needed

All application documents should be submitted in PDF format.